

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – October 13, 2025

Call to Order:

The Meridian Rural Fire Protection District monthly meeting for October 13, 2025 was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Roll Call:

Attendees: Commissioner Marv Ward, Commissioner Derrick Shannon, MFD Deputy Chief Charlie Butterfield.

NOTE: Commissioner Randy Howell, Legal Counsel John O. Fitzgerald, and MFD Chief Blume *NOT* in attendance.

Approval of Agenda for the October 13, 2025 MRFPD Monthly Meeting:

Motion was made by Commissioner Ward and seconded by Commissioner Shannon to approve. Agenda Motion passed.

Approval of the Minutes for the September 8, 2025 MRFPD Monthly Meeting:

Motion made by Commissioner Ward to approve meeting minutes, Commissioner Shannon seconded. Meeting minutes approved.

Treasurer's Report- Prepared by Commissioner Randy Howell and presented by Commissioner Derrick Shannon:

- Approve and pay bills as follows:
 - Check #5588, City of Meridian, \$131,754.16 August 2025 A,B,C Budgets, Invoice #3163
 - Check #5589, Fire Code Consultants Northwest, \$437.56 Plan Review Fees, Invoice #MRFD_AUG_2025

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- Check #5590, John O. Fitzgerald, \$1,091.60 General Legal Services, Invoice #2025-10
- Check #5591, State Insurance Fund, \$14.00 Workers Comp Insurance, Stmt# 30318443
 - Total of \$133,297.32 checks paid out the month of October 2025
- Motion made by Commissioner Shannon to accept and pay stated bills. Commissioner Ward seconded. Motion passed.
- LGIP \$5,248,026.33 balance
- US Bank \$52,881.51 balance
- Current net cash position is currently \$5,300,907.85
- US Bank Statement- August 31, 2025 received and reconciled.
- LGIP Statement- August 31, 2025 received and reconciled.
- All addressed and stamped payments and correspondence submitted to MFD Administrative staff for processing/distribution.

Old Business:

- Commissioner Howell provided an email and voice mail confirmation that Rick Fried was contracted to perform weed abatement on the MRFPD owned Water Tower lots after new growth of weeds and brush. The MRFPD Board of Commissioners will discuss long-term strategy to include blade and spray options at the November monthly meeting.
- No old business

New Business:

- Opioid Settlement. Commissioner Ward completed signed paperwork provided by MRFPD Legal Counsel John O. Fitzgerald on 9/26/25 in

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alignment with other state agencies. Commissioner Ward made a motion to accept the settlement paperwork. Commissioner Shannon seconded. Motion passed. Commissioner Ward submitted the Opioid paperwork as required.

- Meridian Fire Department Update. Deputy Chief Butterfield.
 - The Meridian Fire Department is updating their department organizational chart reflective of newly vacant open positions and reallocation of staff duties amongst current staff in order to better serve the department.
 - The Meridian Fire Department will begin a office remodel in January 2026 which will create five new closed door offices in the existing space. The current MFD conference will also be expanded to accommodate all departmental staff when needed. During the construction, MFD administrative team members will move into temporary space in the Department of Public works offices located on the second floor of Meridian City Hall. During the remodel period, the MRFPD monthly meetings will be held in the Department of Public Works second floor conference room.
- No New Business.

Motion was made by Commissioner Ward and seconded by Commissioner Shannon to adjourn the October 13, 2025 monthly and annual budget meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:20PM MT.